

107. ADDRESSING ENVIRONMENTAL VIOLATION OF BUSINESS PERMIT APPLICANTS

DESCRIPTION of the SERVICE :

All livestock farms and other industries that are sources of liquid waste disposal to any bodies of water are inspected prior to their new or renewal of business permit processing.

REQUIREMENTS :

- * Photocopy of Business Permit Application
- * Barangay Clearance
- * Environmental Compliance Certificate (optional)

FEE :

- * No Fee

PROCEDURE :

STEPS	PROCESSING/ RESPONSE TIME	PERSON-IN-CHARGE
1. City ENRO conducts inspection of business establishments	30 minutes	ROBERTO VIRREY <i>Public Services Officer II</i>
2. City ENRO gives technical advise/control measures to owner of establishment	5 minutes	ROMEO TUMAMBING <i>Public Services Officer III</i>
3. City ENRO conducts re-inspection of the establishment within 105 days	30 minutes	

STEPS	PROCESSING/ RESPONSE TIME	PERSON-IN-CHARGE
4. City ENRO prepares report recommending the processing/ revocation of business permit for compliance/ non-compliance of establishment	30 minutes	CESAR LEDESMA <i>PSO IV</i>
5. City ENRO signs and endorses report to Business Permit & Licenses Division/ City Legal Office for appropriate action	10 minutes	LORNA AFRICA <i>OIC, CityENRO</i>